



RAJAPRAVEENA.N

OBJECTIVE

"To utilize my communication and organizational skills as a social media secretary to enhance engagement and effectively manage online platforms."

KEY SKILLS

- Rapport Building
- Strong Stakeholder Management
- Time Optimization
- Diligence
- Out-of-the-box thinking

Jumps on board

- Magazine Designing in Interlook
- Member of Department's AV team
- Member of Technical team

CONTRIBUTIONS

- Contributing to the department AV editing in 2024.
- Member of Techbyte Student Consortium.
- One of the editor of Department in Magazine(Interlook and Interlink).
- Organizing an event for the department.
- Contributing to department in various fields like designing invite and posters for event.
- Posters for event:
 - Boot Camp 3.0 (21/09/2024)
 - Business Model Canva (24/08/2024)
 - Mobile Application Development (27/08/2024)

TECHNICAL SKILLS

- Poster making
- AV Editing
- Handling MS Office,MS Word,MS Excel
- Powerpoint Presentation
- Handling Social media platforms
- Front-end design and Canva
- Content Creation
- Video Editing

EDUCATION

- Bachelor's Degree in [Anna Adarsh College for Women] current semester percentage : 83%.

PERSONAL INFORMATION

NAME : Rajapraveena.N

DOB. : 26/09/2005

CLASS: 2B

DEPARTMENT: Computer Science

SHIFT: 1

CONTACT NUMBER: 9043872632

EMAIL ID: praveenanainar@gmail.com

LANGUAGE KNOWN: Tamil,English

**HOBBY:Painting/Drawing,Crafting,Video
Editing,poster making,cooking,etc..**

PARENT'S NAME: Nainar raja.V, Tamil selvi.N

INSTAGRAM ID: praveenanainar

FACEBOOK ID: praveenanainar269

INTERNSHIP

Aravind Foundation-one week service

DECLARATION

**I hereby declared that the given
information is true to the best of my
knowledge.**